



## Urban Agriculture / Community Garden Micro-Grants 2017 Grant FAQ's

The Urban Agriculture and Community Garden Micro-Grant Program from the Delaware Department of Agriculture is designed to support and enhance new or existing local projects throughout Delaware. Grants of up to \$1,000 will support projects such as community gardens, urban farms, greenhouses or hydroponic operations growing fruits and vegetables and run for the benefit of the community.

**Q:** What are the selection criteria?

**A:** Does your project:

- Create a positive community impact?
- Promote health and wellness?
- Commit to sustainability?

**Q:** Who is eligible to apply?

**A:** Eligible applicants include 501(c)3 nonprofits, religious organizations, municipalities, schools, or organized neighborhood associations. Individuals or for-profit businesses are ineligible.

**Q:** What locations are eligible to apply?

**A:** The grant is open to all localities in the state. Projects located within one mile of the boundaries of the State's designated Downtown Development District program areas will receive a ranking bonus during the review process.

**Q:** What is the maximum grant award?

**A:** Each project selected may be funded up to \$1,000 from DDA. Depending on the number of applicants, grants may be partially funded. Projects in New Castle County are eligible for matching funds thanks to a pledge from the New Castle County Conservation District, for a total maximum grant award of \$2,000 per project.

**Q:** What are considered eligible expenses?

**A:** Eligible expenses include non-capital costs, such as:

- Supplies
- Minor equipment
- Building or compost materials
- Seeds
- Other consumable materials

**Q:** What expenses will not be allowed?

**A:** Grant funds cannot be used for salaries, fringe benefits, indirect costs, or capital projects.

**Q:** How will I receive the funds?

**A:** **This is a reimbursement grant; no advances are given.** Reimbursement for actual costs will be made after signing of a financial agreement and submission of itemized receipts. The financial agreement will spell out the process. No reimbursements will be made without original itemized receipts.

**Q:** Can I apply for this grant next year if I receive funds this year?

**A:** No. Those who receive a grant in 2017 will not be eligible to apply for 3 years.

**Q:** When are applications due?

**A:** Applications are due by 4:30 p.m. Feb. 17, 2017.

**Q:** When will applicants be notified?

**A:** Applicants will be notified of their grant status by March 10, 2017.

**Q:** When do grant funds have to be spent by?

**A:** Grant funds have to be spent by December 31, 2017. All receipts must be submitted no later than January 30, 2018.

**Delaware Department of Agriculture**

**2320 South DuPont Highway**

**Dover, DE 19901**

**(302) 698-4500**

**DDA.Marketing@state.de.us**