



# Delaware Nutrient Management



January 2016

Dear Nutrient Certification Holder:

Enclosed you will find the 2015 Nutrient Management Annual Report form, a self-addressed return envelope, notification flyer for Delaware Ag Week, manure sample form, winter application ban notice, and an instruction sheet for nutrient generators. This report must be completed and returned to our office by March 1, 2016 and must represent nutrient activities for the year 2015. If you would like to complete the Annual Report digitally, a fillable form with submission instructions is now available at our website:

<http://dda.delaware.gov/nutrients/2015reporting.shtml>

The Nutrient Management Law requires the following:

1. Maintain Certification in good standing as a Nutrient Generator, Private Handler, Nutrient Management Consultant or Commercial Nutrient Handler - issued by the Department of Agriculture.
2. Implementation of a Nutrient Management Plan and/or Animal Waste Management Plan(s) – usually accomplished by a Private Consultant or the County Conservation Districts/NRCS.
3. Maintain manure and commercial fertilizer nutrient handling records – operator keeps on file.
4. **Submit an Annual Report (enclosed) each year summarizing nutrient management handling activities- operator keeps copies and sends originals to the Department of Agriculture.**

We want to thank you as our records indicate you have recently been compliant with all these items.

Please note:

Manure samples should be submitted the Delaware Department of Agriculture’s Compliance Lab for FREE analysis annually. The lab is located towards the rear of the parking lot at the address listed at the bottom of the page.

If your operation no longer has eight (8) animal units and/or no longer applies nutrients to ten (10) acres or more - Please complete the information required below so we can remove you from our mailing list!

**Annual Report is not required because:**

Reason: \_\_\_\_\_

Name & Farm Name: \_\_\_\_\_

Address: \_\_\_\_\_

If you have questions regarding this information, please feel free to call our office at 302-698-4500.

Sincerely,

Chris Brosch  
Program Administrator