



STATE OF DELAWARE
DEPARTMENT OF AGRICULTURE

2320 SOUTH DUPONT HIGHWAY
DOVER, DELAWARE 19901
dda.delaware.gov

ED KEE
SECRETARY
E. AUSTIN SHORT
DEPUTY SECRETARY

TELEPHONE (302) 698-4500
TOLL FREE (800) 282-8685
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RE: Fertilizer Mixing Facility Registration 2015

To Whom It May Concern:

The end of 2014 is quickly approaching and registration for Custom Mix Fertilizer Facilities will be due on December 31, 2014 for the 2015 year.

Registration

Each facility mixing custom blends specifically formulated for a consumer are required to register their individual facility on an annual basis.

All registrations expire on December 31st of each year, no matter when you registered them in that year. For example, if you registered your facility in September of 2014 it will expire on December 31st, 2014 and will need to be renewed by January 1st, 2015 for the 2015 year.

Registration Fee

The fee is \$100.00 for each individual facility blending custom mixed fertilizers. The registration fee covers all raw materials used to make custom mixed fertilizers and also the finished specific custom fertilizer blends requested by the consumer.

The fee and registration form does not cover any fertilizers mixed by the facility that are not requested by a consumer and are sold to the general public. The registration process for those products can be found on the Delaware Department of Agriculture's website.

Labeling

Provide the following information on documentation provided to the consumer for all bulk custom mixed fertilizers. The net weight of the mixed fertilizer, name and grade of the materials used in the fertilizer, quantity of each material used, also the name and address of the distributor. After mixing, the guaranteed analysis is calculated and placed on the associated paper work.

Forms

Forms are date specific and will change each year. Please fill out the form below then print or you may print the form and handwrite the required information. Please check the website each year for the new form.

Mail application to:

Delaware Department of Agriculture
Fertilizer Mixing Facility Registration
2320 South DuPont Highway
Dover, Delaware 19901

Make All Checks Payable to:

Delaware Department of Agriculture

If you have any questions please contact Jennifer Marsh by phone 302-698-4524 or by email Jennifer.Marsh@state.de.us.

Sincerely,

Jennifer L. Marsh
Delaware Department of Agriculture
Agriculture Compliance Section



DELAWARE DEPARTMENT OF AGRICULTURE
 Agriculture Compliance Section
 2320 S. DuPont Highway
 Dover, DE 19901



2015 Application for:
Fertilizer Mixing Facility Registration

Application for registration is hereby made for the year ending **December 31, 2015**, for the manufacturing of Custom Mixed Fertilizers for sale in The State of Delaware.

Application by (Company Name): _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Title: _____

Phone#: _____ E-Mail: _____

Authorized Representative: _____ **Signature:** _____

List all locations for custom mix blenders that the above company/person is representing

Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Contact: _____

Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Contact: _____

Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Contact: _____

Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Contact: _____

Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Contact: _____

Company: _____
Address: _____
City, State, Zip: _____
Phone: _____ Contact: _____

Registration Fee: \$100.00 per mixing facility

Number of Locations: _____ x \$100.00 = \$ _____
 Please make checks payable to: **Delaware Department of Agriculture**

Office Use Only

This certifies that the annual registration fees have been paid and entitles the applicant to distribute custom mixed fertilizer for a period beginning with the actual date of approval and **ending December 31, 2015**, unless canceled.

Registration #: _____

Date: _____

Approved By: _____

Check#: _____ **Amount:** \$ _____